

WILSON AREA SCHOOL DISTRICT
FUEL OIL, DIESEL FUEL, AND GASOLINE
2017-2018

Instructions and Conditions for Bidding

1. Sealed Proposals: Sealed proposals will be received by the Wilson Area School District at the office of the Secretary/Business Manager, 2040 Washington Blvd., Easton, PA 18042-3890, until 10:00 a.m. prevailing time on Tuesday, October 17, 2017 for "Fuel Oil, Diesel Fuel, and Gasoline".
2. Bid Opening: The proposals, which are to be marked "SEALED BID FOR FUEL OIL, DIESEL FUEL AND GASOLINE" will be opened and read publicly on Tuesday, October 17, 2017 at 10:00 a.m. prevailing time, in the office of the Secretary/Business Manager, 2040 Washington Blvd., Easton, PA 18042-3890.
3. Bid Withdrawal: No bidder may withdraw his bid for a period of forty-five (45) days after the date set for opening thereof.
4. Waiver of Specifications: The School Board reserves the right to waive rigid adherence to specifications where it is felt that such waiver is in the best interest of the School District.
5. Discrepancies in Specifications: Bidders who find discrepancies in the specifications or are in doubt shall at once notify the Wilson Area School District. If it is deemed necessary, instructions in the form of bulletins will be issued to all bidders by United States Mail. The School District will not be responsible for any oral instructions.
6. Competency of Bidder: The competency and responsibility of the bidder, as well as the availability and adequacy of his service will be considered in the award of the contract.
7. Bid Irregularities: The Wilson Area School District reserves the right to waive any informalities or irregularities in bids, or any items or parts thereof, when deemed to be in the best interest of the said School District.
8. Bid Rejection: The Wilson Area School District reserves the right to reject any or all bids or any items or parts thereof, when deemed to be in the best interest of the said School District.
9. Award Period: It will be the responsibility of the successful bidder to supply the District's fuel oil, diesel fuel, and gasoline needs for the period July 1, 2017 through June 30, 2018.
10. Bid Form: One (1) copy of the Bid Form will be supplied to each bidder. Bid Form must be returned with authorized signature(s). If a partnership, it shall be executed by at least one of the partners; if a corporation, it must be executed by the President, Vice-President, or other person properly authorized to sign for the corporation and whose authority shall be attached. Corporate bids shall be attested by the Secretary or Assistant Secretary, with corporate seal attached.
11. Escalating Price: If your bid reflects an escalating price for any of the items requested, state the source of your escalating price on the bid form and provide documentation for your current price.

WILSON AREA SCHOOL DISTRICT

BID FORM FUEL OIL
2017-2018

Proposals will be received by the Wilson Area School District at the office of the Secretary/Business Manager in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042-3890, until 10:00 a.m. prevailing time on Tuesday, October 17, 2017 for furnishing the following **approximate** quantities of #2 Fuel Oil to be delivered to the various buildings of the District. The bids will be opened by the Secretary/Business Manager of the Wilson Area School District or their authorized representative at 10:00 a.m. prevailing time on Tuesday, October 17, 2017.

<u>SCHOOL</u>	<u>GRADE OF OIL</u>	<u>SIZE OF TANK</u>	<u>GALS. USED (APPROX.)</u>	<u>BID PER GALLON 2017-2018</u>
Williams Twp. Elementary 2660 Morgan Hill Rd Easton, PA 18042	#2	12,000 Gal.	25,000 Gal. (or as needed)*	Esc. _____ Fixed _____
Avona Elementary 2317 Front St. Easton, PA 18042	#2	10,000 Gal.	} 5,000 Gal. (or as needed)*	Esc. _____ Fixed _____
Wilson Area Intermediate 2400 Firmstone St Easton, PA 18042	#2	10,000 Gal.		
Wilson Boro Elementary 301 S. 21 st St. Easton, PA 18042	#2	10,000 Gal.		

* Combination Oil/Gas Furnaces

Firm Name

Signature - Authorized Representative

Name - Type or Print

Name - Type or Print

Address

Title

Telephone

Attest Signature

Name - Type or Print

Title

WILSON AREA SCHOOL DISTRICT
 BID FORM DIESEL FUEL AND GASOLINE
 2017-2018

Proposals will be received by the Wilson Area School District at the office of the Secretary/Business Manager in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042-3890, until 10:00 a.m. prevailing time on Tuesday, October 17, 2017 for furnishing the following approximate quantities of Ultra Low B2 Diesel Fuel and Gasoline to be delivered to the Wilson Area Intermediate School site. The Diesel Fuel must include the Anti-Gel additive when necessary. The gasoline shall have an octane of not less than 89. The bids will be opened by the Secretary/Business Manager of the Wilson Area School District or her authorized representative at 10:00 a.m. prevailing time on Tuesday, October 17, 2017. The supplier is responsible to schedule for automatic delivery for both Diesel Fuel and Gasoline. If at any time during the school year the District runs out of fuel due to the fault of the supplier and for this reason the District must obtain fuel from another supplier, the difference between the two costs may become the responsibility of the original supplier.

<u>DELIVERY POINT SCHOOL</u>	<u>TYPE OF FUEL</u>	<u>SIZE OF TANK</u>	<u>GALS. USED (APPROX.)</u>	<u>BID PER GALLON 2017-2018</u>
Wilson Area Intermediate 2400 Firmstone St. Easton, PA 18042	Ultra Low B2 Diesel	1,000 Gal.	35,000 Gal.	Esc. _____
				Fixed _____
	Gasoline (octane not less than 89)	1,000 Gal.	11,500 Gal.	Esc. _____
				Fixed _____

Firm Name

Signature - Authorized Representative

Name - Type or Print

Address

Title

Telephone

Attest Signature

Name - Type or Print

Title