

**Wilson Area School District
Emergency Instructional Time Template Section 520.1**

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. The Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements outlined in PDE’s July 6 guidance. Such LEAs must provide PDE with the following information:

1. LEA’s Proposed Calendar and Schedule(s) for SY 2020-21

a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days <i>Must Meet Minimum 180 Days</i>
August 31, 2020	June 3, 2021	180

b. A sample weekly academic schedule as approved by the LEA’s governing body.

(Recognizing the need for flexibility and that circumstances may change as the LEA responds to the COVID-19 pandemic, an LEA may provide more than one proposed weekly schedule.)
Example schedules are provided in Appendix A.

2. If the proposed schedule includes remote learning (i.e., learning outside the school building), describe how the LEA will ensure access to remote learning opportunities for all students.

All Wilson Area School District students have been provided with a District owned device (Chromebook). The District has secured funding through Northampton county to provide broadband internet access to any low income family (as defined by free and reduced lunch eligibility). Other students that may lack broadband access will be provided District owned hotspot devices. In March, 2020, the District determined families/students lacking internet access and retained that information for future reference. As such, any students/families lacking internet access prior to the beginning of the 2020-2021 school year will be provided with vouchers to receive free internet through one of two local service providers or a District hotspot. The District will continue to assess and monitor for internet needs on a regular basis prior to and throughout the school year so that additional needs can be addressed.

3. The Chief School Administrator and Board President affirm the following:

X The proposed school calendar and academic schedule(s) will provide all students the planned instruction needed to attain the relevant academic standards set forth in Chapter 4.

X The proposed school calendar and academic schedule(s) allow sufficient instructional time necessary for content mastery and provide instructional blocks for each grade level and content area.

X The proposed school calendar and academic schedule(s) provide at least 900 hours (elementary) and 990 hours (secondary) of in-person instruction and/or remote learning for all students. (Such time may include synchronous and/or asynchronous instruction.)

X The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees. (Such time may include synchronous and/or asynchronous instructional activities.)

X Clearly defined systems for tracking attendance and instructional time will be implemented to ensure student engagement in remote instruction.

X The LEA acknowledges that it must provide Free and Appropriate Public Education (FAPE) during this pandemic-related emergency.

X The proposed school calendar and academic schedule(s) ensures ESL services for English Learners.

X Clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.

Name of Local Education Agency: Wilson Area School District

Signature of Chief School Administrator:



Date: 8/20/2020

Signature of Governing Body President:



Date: 8/20/2020

Date Approved at Board Meeting: 8/20/2020

Please scan and submit this entire signed document, the proposed weekly schedule, and a copy of the board minutes at which such schedule was approved to RA-EDContinuityofED@pa.gov.

Appendix A: Sample Weekly Schedules

High School Hybrid Schedule:

5-day week schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
Group A	In-person Periods 1,3,5,7	In-person Periods 2,4,6,8	Synchronous Online Periods 1through 8	Asynchronous Online Periods 1,3,5,7	Asynchronous Online Periods 2,4,6,8
Group B	Asynchronous Online Periods 1,3,5,7	Asynchronous Online Periods 2,4,6,8	Synchronous Online Periods 1through 8	In-person Periods 1,3,5,7	In-person Periods 2,4,6,8

4-day week schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
Group A	No School	In-person Periods 1,3,5,7	In-person Periods 2,4,6,8	Asynchronous Online Periods 1,3,5,7	Asynchronous Online Periods 2,4,6,8
Group B	No School	Asynchronous Online Periods 1,3,5,7	Asynchronous Online Periods 2,4,6,8	In-person Periods 1,3,5,7	In-person Periods 2,4,6,8

High School Fully Online Schedule:

	Monday	Tuesday	Wednesday	Thursday	Friday
	Asynchronous Periods 1,3,5,7 OR 2,4,6,8	Asynchronous Periods 2,4,6,8 OR 1,3,5,7	Synchronous Online Periods 1through 8	Asynchronous Periods 1,3,5,7 OR 2,4,6,8	Asynchronous Periods 2,4,6,8 OR 1,3,5,7

High School In-Person Instruction

Time	ODD Day	EVEN Day
7:43 am – 8:58 am	Period 1	Period 2
9:02 am – 10:12 am	Period 3	Period 4
10:16 am – 11:26 am	Period 5	Period 6
10:30 am – 12:45 pm	Period 7	Period 8
1:30 pm – 12:45 pm	Period 9 (Asynchronous Online)	Period 10 (Asynchronous Online)

Wilson Area Intermediate School Hybrid Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
Group A	In-person	Online	In-person	Online	Alternating each week in-person/online
Group B	Online	In-person	Online	In-person	

Wilson Area Intermediate School In-Person Daily Hybrid Schedule:

Time	Activity
7:25 am-7:45 am	Staggered arrival
7:45 am-2:28 pm	Homeroom/breakfast, core instruction, Encore classes
10:52 am-1:01 pm	Physically distanced lunches in cafeteria (30 min. Per grade)
2:28 pm-2:39 pm	Staggered dismissal

Wilson Area Intermediate School In-Person Hybrid Schedule: Sample 8th grade Schedule

Period 1 7:55-8:35	Period 2 8:43-9:23	Period 3 9:26-10:18	Period 4 10:21-11:13	Period 5 11:16-12:08	Period 6a 12:11-12:30	Lunch 12:31-1:01	Period 6b 1:02-1:35	Period 7 1:38-2:30
Intervention	Encore	Science	Alg. 1	Reading	Soc. Stud.	Lunch	Soc. Stud.	ELA

Wilson Area Intermediate School Synchronous Online Schedule (Hybrid and Fully Online): Sample 8th grade Schedule

Period 1 7:55-8:35	Period 2 8:43-9:23	Period 3 9:26-10:18	Period 4 10:21-11:13	Period 5 11:16-12:08	Period 6a 12:11-12:30	Lunch 12:31-1:01	Period 6b 1:02-1:35	Period 7 1:38-2:30
Intervention	Encore	Science	Alg. 1	Reading	Soc. Stud.	Lunch	Soc. Stud.	ELA

Elementary Hybrid Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
Group A	In-person	Online	In-person	Online	Alternating each week in-person/online
Group B	Online	In-person	Online	In-person	

Elementary In-Person Daily Hybrid Schedule:

Time	Activity
8:30 am-8:55 am	Staggered arrival (schedules will be detailed by building)
8:55 am-3:00 pm	Breakfast, core instruction, specials, recess, and lunch
3:00 pm-3:30 pm	Staggered dismissal (schedules will be detailed by building)

Elementary Online Hybrid Schedule:

Time	Activity
9:00 am	Synchronous morning meeting
9:30 am	Synchronous ELA lesson
10:30 am	Synchronous Math lesson
Afternoon	Intervention/small group time (scheduled by the teacher) Staggered dismissal (schedules will be detailed by building)
Afternoon	Science/Social Studies (asynchronous) <ul style="list-style-type: none"> ● K-2: 1 lesson per week ● 3-4: 1 lesson daily
Afternoon	Special (asynchronous) <ul style="list-style-type: none"> ● 1 lesson per day
Office Hours	Teacher will share this information with parents

Elementary Online Schedule:

Time	Activity
9:00 am	Synchronous morning meeting
9:30 am	Synchronous ELA lesson
10:30 am	Synchronous Math lesson
Afternoon	Intervention/small group time (scheduled by the teacher) Staggered dismissal (schedules will be detailed by building)
Afternoon	Science/Social Studies (asynchronous) <ul style="list-style-type: none">● K-2: 1 lesson per week● 3-4: 1 lesson daily
Afternoon	Special (asynchronous) <ul style="list-style-type: none">● 1 lesson per day
Office Hours	Teacher will share this information with parents

Fully Online Instruction for all students

Grades K-4	Grades 5-8	Grades 9-12
<p>Synchronous and asynchronous instruction</p> <p>9:00 am - AM meeting (synchronous)</p> <p>9:30 am - ELA/Reading (synchronous)</p> <p>10:30 am - Math (synchronous)</p> <p>11:30 am - Lunch</p> <p>12:00 pm - 3:00 pm</p> <ul style="list-style-type: none"> - Science/social studies (asynchronous) - Special (asynchronous) - Intervention/enrichment (synchronous & asynchronous) - Small group (synchronous) <p>3:00 Office hours - home communication</p>	<p>Synchronous online instruction following the same schedule as in-person instructions.</p> <p>7:55 am - Classes begin</p> <p>Lunch (30 minutes)</p> <p>2:30 - End of school day</p>	<p>8:00 am - Teacher Office Hours</p> <p>Student asynchronous instruction</p> <p>Block 5: Period 9 or 10</p> <p>Asynchronous assignments</p> <p>Synchronous Instruction:</p> <p>10:00 am - Block 1: Period 1 or 2</p> <p>11:00 am - Block 2: Period 3 or 4</p> <p>12:00 pm - Lunch</p> <p>1:00 pm - Block 3: Period 5 or 6</p> <p>2:00 pm - Block 4: Period 7 or 8</p>