

SECTION: BY LAWS OF THE BOARD

TITLE: **ATTENDANCE AT MEETINGS VIA  
ELECTRONIC COMMUNICATION**

<p>1. Purpose</p> <p>2. Authority</p> <p>3. Guidelines</p>	<p>The Board of School Directors recognizes that members may not be physically present at all Board Meetings. The Board recognizes that factors such as illness, travel, schedule conflicts, and weather conditions can make impossible the physical presence of a Board Member at a Board Meeting. The Board further recognizes that advances in technology have made it possible for individuals to interact with others from remote locations through the use of speaker phones/teleconferencing and/or videoconferencing.</p> <p>Members of the Board may attend Board Meetings or Committee Meetings and may participate in Board deliberations and actions, by speakerphone/teleconferencing and/or videoconferencing if s/he does not physically attend the meeting. However, Board Members are encouraged to be physically present at Board Meetings if there are no factors that inhibit attendance.</p> <p>Members of the Board who desire to participate in a meeting by means of speakerphone/teleconferencing and/or videoconferencing shall notify the President of the Board, the Board Secretary, and Superintendent at least one (1) business day in advance of the meeting in question, unless an emergency prevents such notice. Members of the Board participating by remote access shall be considered present at all or part of the meeting, and shall be entitled to participate in the meeting if:</p> <ul style="list-style-type: none"><li>a. Such Member is able to hear the comments of other members of the Board and members of the public who are recognized by the Board during Public Comment and speak to all of those present at the meeting.</li></ul>
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- b. All of those present at the meeting are able to hear the comments of and speak to the member, contemporaneously.
- c. The determination as to whether the member shall be considered present shall be made by the President of the Board. The Board Member's participation by electronic means shall be recorded in the minutes.

Members participating electronically may only vote where they, at a minimum, heard the discussion and public comment on the matters relevant to their vote. If for any reason the remote access, in full or part with the Board Member is terminated or malfunctions before the adjournment of the meeting, the meeting shall continue.

Where the electronic communication is judged to be incapable of providing the two-way communication required as a condition for presence at the meeting or otherwise becomes an obstacle or distraction to efficient communication, the President may direct that the communication be discontinued.