

SECTION: STUDENTS

Registration of New Students

Guidelines	<p>In order to complete official registration of new students in the Wilson Area School District, parents/guardians must:</p> <ol style="list-style-type: none"><li>1. Submit acceptable documentation of age (as per BEC 24 P.S. 5-503). Such documentation includes:<ol style="list-style-type: none"><li>a. state birth certificate</li><li>b. hospital birth certificate</li><li>c. baptismal certificate or transcript of the record of baptism – duly certified and showing date of birth</li><li>d. Notarized statement from the parents indicating the birth date</li></ol><p>Items b – d above will be accepted initially. Within 30 days an official state birth certificate will be required.</p></li><li>2. Submit proof of immunizations, proof of residency, and transfer card from school last attended.</li><li>3. Complete the following forms<ol style="list-style-type: none"><li>a. New Student Registration Form</li><li>b. Health Information Form</li><li>c. Parental Consent for Use of Student Images in Publicly Accessed Media</li><li>d. Home Language Survey</li><li>e. Parental Registration Statement attesting to whether the student has been or is suspended or expelled for offenses involving drugs or alcohol, weapons, or violence.</li><li>f. Earned Income Tax Information (census data)</li></ol></li><li>4. Upon <b>review</b> of registration, a student will be assigned to a school, homeroom, and will be given bussing information if applicable.</li><li>5. <b>Immigration status is not a requirement in the registration process.</b></li></ol>
Delegation of Responsibility	<p>Director of Student Services will be responsible for the implementation of this policy. The Business Manager oversees centralized elementary student registration, and the <i>Intermediate School</i> and High School principals oversee their building registration.</p>

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